



## Support Services Overview and Scrutiny Panel Work Programme 2010/11

Proposed work programme	J	J	A	S	O	N	D	J	F	M	A
<b>Business Transformation</b>											
Accommodation Strategy (CIP 13)		8								10	
Office/Building rationalisation (CIP 13)						3					
Corporate Transformation Progress Review								13			
Invest to Save project										10	
<b>Finance</b>											
Embedding VFM ethos across the council – Quarterly report (CIP 14)	3			2		3				10	
Procure to Pay										10	
<b>ICT</b>											
ICT Strategy (CIP 13)		8								10	
<b>Human Resources and Organisational Development</b>											
People's Strategy (CIP 13)		8								10	
Appraisal Review (CIP 13)				2				13			
<b>Democracy and Governance</b>											
Member Learning and Development - monitor progress								13			
Generic update on success rates and work undertaken (legal services)								13			

<b>Proposed work programme</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>	<b>J</b>	<b>F</b>	<b>M</b>	<b>A</b>
<b>Assistant Chief Executive</b>											
Local Strategic Partnership (Support) (as referred by O&S Management Board)											
<b>Policy and Performance</b>											
Environment Policy 2009/2013 (CIP 14)						3					
Carbon Management Plan 2008/2013 (CIP 14)						3					
Climate Change Action Plan 2009/2011 (CIP 14)						3					
<b>Communications</b>											
Internal and External Communications Strategy						3					
<b>Revenues and Benefits</b>											
Monitor and review the Revenues and Benefits Service (referred by O&S Management Board - OSMB 67(1) refers)										10	
<b>Other Issues</b>											
Budget and Performance Report				2		3		13		10	
Review Data Sharing between agencies (referred by O&S Management Board – OSMB 97a (2) refers)											
<b>City and Council Priorities</b>											
Value for Communities											

**Key:**

**New Item**

**Deleted Item**